



WASHOE COUNTY

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STAFF REPORT

Board Meeting Date: May 12, 2015

CM/ACM JS
Budget WV
Legal DWV
Comptroller
HR

DATE: April 24, 2015
TO: Board of County Commissioners
FROM: Al Rogers, Director of Management Services
(775)328-2017 arogers@washoecounty.us
THROUGH: John Slaughter, County Manager
SUBJECT: Approval of an Annual Operating Plan for Cooperative Fire Protection Agreement between Bureau of Land Management, Carson City District Office, Winnemucca District Office and Washoe County. (All Commission Districts)

SUMMARY

This item requests approval of an Annual Operating Plan for Cooperative Fire Protection Agreement between Bureau of Land Management, Carson City District Office, Winnemucca District Office and Washoe County.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

June 17, 2014 - Board of County Commissioners approved and accepted a five (5) year Cooperative Agreement with a corresponding Annual Operating agreement with the Bureau of Land Management Carson City District Office and has subsequently approved the Annual Operating plan each year up to and including 2015.

June 9, 2009 - Board of County Commissioners approved and accepted a five (5) year Cooperative Agreement with a corresponding Annual Operating agreement with the Bureau of Land Management Carson City District Office and has subsequently approved the Annual Operating plan each year up to and including 2013.

BACKGROUND

Staff has with the cooperation of our BLM partners updated the necessary agreements to provide for an expanded coverage area to include the Winnemucca District, a region that borders Washoe County.

Approval of the Cooperative Agreement and associated Annual Operating plan will continue the practice of sharing critical resources in a timely and cost efficient manner and providing our citizens with the high level of service they have come to expect from the District.

AGENDA ITEM # 564

FISCAL IMPACT

Should there be any costs related to exceeding the time threshold and or the need to enter into cost share agreements, there is sufficient budget authority within the approved 2015/16 budget.

RECOMMENDATION

Staff recommends that the Board approve an Annual Operating Plan for Cooperative Fire Protection Agreement between Bureau of Land Management, Carson City District Office, Winnemucca District Office and Washoe County.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

"I move to approve an Annual Operating Plan for Cooperative Fire Protection Agreement between Bureau of Land Management, Carson City District Office, Winnemucca District Office and Washoe County."

2015
ANNUAL OPERATING PLAN
FOR COOPERATIVE FIRE PROTECTION AGREEMENT

Between
BUREAU OF LAND MANAGEMENT
CARSON CITY DISTRICT OFFICE
WINNEMUCCA DISTRICT OFFICE
NORCAL DISTRICT
SUSANVILLE, CALIFORNIA

And
WASHOE COUNTY, STATE OF NEVADA

I. IDENTIFICATION OF ADMINISTRATIVE UNITS

This Operating Plan (“Plan”) is made and entered into by and between:

1. United States Department of the Interior
Bureau of Land Management
Fire & Aviation
Carson City District Office
Attention: Fire Management Officer
5665 Morgan Mill Road
Carson City, NV 89701

2. United States Department of the Interior
Bureau of Land Management
Fire & Aviation
Winnemucca District Office
Attention: Fire Management Officer
5100 East Winnemucca Blvd.
Winnemucca, NV 89445

3. United States Department of the Interior
Bureau of Land Management
Fire & Aviation
NorCal District
Attention: District Fire Management Officer
2950 Riverside Dr.
Susanville, CA 96130

4. Washoe County
Office of the County Manager
Attention: John Slaughter
P.O. Box 11130
Reno, NV 89520

II. AUTHORITY

This Plan (AOP) is required by the Cooperative Wildland Fire Management Agreement #BLM-NV-NVC00340-CFPA-2014-011 (“Agreement”) between the Bureau of Land Management, Carson City District Office, Winnemucca District Office, NorCal District (“BLM”) and Washoe County (“County”). This Plan shall be attached to and be an exhibit of the Agreement upon signature of all parties, and shall be reviewed annually not later than April 1st.

III. PURPOSE

This Plan provides the officers and employees of Agencies to this Agreement the guidelines and information necessary to properly execute the terms of the Agreement.

IV. DEFINITIONS AND DESCRIPTIONS

A. Direct Protection Area:

1. A protection boundary between each agency is identified as an exhibit to the Agreement and is part of this Plan. Boundary Maps will be kept on file by each agency. Electronic maps will be provided at the annual operations meeting between the agencies participating in this Plan for field use. Chief Officers from each agency will be familiar with DPA boundaries in their respective areas.
2. To the extent set forth in the Agreement, County will cause fire protection services to be rendered within certain Boundaries of the County.
3. The BLM is primarily responsible for suppression of wildland fires on Federal lands within the protection boundaries of the Carson City, Winnemucca District Office’s and NorCal District as well as other lands identified as Direct Protection Area (DPA) Bureau of Indian Affairs, Bureau of Reclamation and lands under the California Master Cooperative Wildland Fire Management and Stafford Act Response Agreement.
4. The BLM will not assume responsibility for structure fire suppression and/or protection that are the legal jurisdiction of another entity (State, Tribal, and county, local, or property holder).

V. Mutual Aid

The BLM and County endeavor to prevent, detect and suppress fire, and to that end maintain resources to protect certain areas within their respective jurisdictions. It is mutually advantageous and in the public's interest for the agencies to concur to this Agreement. Agencies shall coordinate and assist as much as practically possible in each other's effort in prevention, suppression, and the detection of wildland fires in and adjacent to their areas of responsibility. For Mutual Aid the following conditions need to be considered:

1. All ground resources may be considered mutual aid for up to 24 hours.
2. All assistance beyond the 24 hours will be assistance by hire and will be billed retroactively for the full period from the time of initial dispatch based on the completed cost share agreement.
3. A cost share agreement will be developed, documented and signed. Mutual aid shall be provided within the limits of local resources.
4. Defined as resources within the local dispatch center's area of responsibility, however, neither party should be required to deplete its own fire protection resources, services and facilities to the detriment of its fire protection responsibilities.
5. For the purpose of this Plan, all Handcrews and Aircraft will be considered Assistance by Hire, unless described in a cost share agreement.

VI. OPERATING PROCEDURES

1. Ordering Process:

- A. Single ordering point process will be used when in unified command.
- B. The ordering point will be the Dispatch Center that placed the initial dispatch and which is most likely to have jurisdiction. If it is later determined that this is not the appropriate ordering point a transition will occur at a designated date and time as agreed upon by the duty chiefs of the affected agencies.

2. Air Operations:

Wildland fire aviation includes a variety of aircraft and operations. Helicopters are used to drop water, transport crews, reconnaissance, infrared, and deliver resources to the fireline. Fixed-wing aircraft include smokejumper aircraft, air tactical platforms, Single Engine Airtankers (SEATs), large airtankers, and large transport aircraft. These aircraft play a critical role in supporting firefighters on the ground.

A. Pilot and Aircraft Approval:

All aircraft involved in wildland firefighting on Federal Lands will be carded and or approved by the Aviation Management Directorate (AMD) or United States Forest Service.

B. Boundary Issues:

When resources are being dispatched by more than one unit or agency to an incident along a common boundary, special care should be taken to ensure safe separation and communication. Airspace boundary Plans should be developed in areas where this occurs. Boundary Plans often focus on a 10 mile wide “neutral air” corridor for mutual or exchanged initial attack areas or zones. Agencies conducting flight activity within the boundary corridor implements notification procedures to adjoining agencies and cooperators. Agency aircraft will establish contact on the assigned air-to-air frequency. Should contact not be made, the contact air-to-air frequency will be “Air Guard” 168.625 Mhz Examples of aviation operations include fire reconnaissance, fire suppression missions, special aviation projects, resource management flights, helicopter logging, etc.

C. Airspace De-confliction:

Airspace de-confliction is a term used to describe the process of reducing the risk of a near midair collision or TFR intrusion by sharing information regarding flight activity with DOD military units, general aviation and other agency aviation programs. Airspace de-confliction will occur for both emergency and non-emergency aviation activities.

D. Temporary Flight Restrictions (TFR):

In order to enhance safety during an incident or project, the FAA may be requested to issue a Notification to Airmen (NOTAM) to pilots; these could be either a Temporary Flight Restriction (TFR) or a NOTAM (L) or NOTAM (D).

E. Fire Traffic Area (FTA):

- a. The Incident Commander will monitor the assigned Air to Ground frequency assigned to the incident.
- b. All aircraft will make initial radio contact no less than 12 nautical miles from the incident on assigned Air Tactical Frequency.

F. Clearance is required to enter Fire Traffic Area:

If no positive radio contact is made, aircraft must hold a minimum of 7 nautical miles from the incident.

3. Sharing of Facilities:

A. Administrative/Training:

Sharing of facilities for the purpose of training is beneficial for all Agencies to this Plan; therefore there will be no charge for the use of agencies facilities for training.

B. Incidents:

Agencies to this Plan agree that the use of facilities will be free for the first twenty-four hours for incident support. After twenty four hours facilities will be rented to the other agency. Facilities such as fire stations and work centers are not designed to support the large numbers of personnel involved in incidents. Bases and camps need to be established if the incident is going beyond initial attack and/or a large number of personnel is required by the incident.

4. Sharing of Communication Systems and Frequencies:

Each agency that is a signatory to this Plan is permitted to use the cooperators' frequencies during emergency activities or training to contact resources of the cooperator or in conjunction with the communications plan for the incident. The communications plan may be a formal document, as in the case of a command team deployment or it may be an informal verbal agreement made on the ground by the Incident Commander(s) and/or Agency Representative. Use of federal Frequencies between 162.000 and 174.000 is permitted in "Narrowband" mode only.

When a Multi-Agency or a rapidly expanding incident occurs, the use of "V'Fire (White Fire) frequencies as tactical channels is mandatory to ensure common communications on the fire ground.

BLM frequencies per this Plan: CCD, WID, NOD

Carson City Frequencies:

RX	TONE	TX	TONE	USE
169.9875	146.2	169.9875	110.9	CC BLM LOCAL
169.9875	146.2	162.2375	114.8	CC BLM FAIRVIEW REPEATER
169.9875	146.2	162.2375	151.4	CC BLM CORY REPEATER
169.9875	146.2	162.2375	173.8	CC BLM FT SAGE REPEATER
169.9875	146.2	162.2375	186.2	CC BLM McCLELLAN REPEATER
169.9875	146.2	162.2375	203.5	CC BLM VIRGINIA REPEATER
171.6750	N/A	171.6750	114.8	CC BLM SCENE OF ACTION (SOA)
168.3125	N/A	168.3125	N/A	AIR TO GROUND 51
166.8750	N/A	166.8750	N/A	AIR TO GROUND 8
154.280	N/A	154.280	N/A	V Fire 21 (WHITE 1)
154.265	N/A	154.265	N/A	V Fire 22 (WHITE 2)
154.295	N/A	154.295	N/A	V Fire 23 (WHITE 3)

Winnemucca Frequencies:

RX	TONE	TX	TONE	USE
173.8250	103.5	166.2375	173.8	WMCA GERLACH RPTR
159.345	N/A	159.345	N/A	NDF RED
171.6750	N/A	171.6750	114.8	NV BLM SOA (TAC 1)
168.4875	N/A	168.4875	N/A	WMCA A/G 53
166.8000	N/A	166.8000	N/A	WMCA A/G 6

NorCal Frequencies:

TYPICAL SIFC FREQUENCIES:

If the assigned command frequency is:

LMU LOCAL 151.250 rx
159.4050 tx

The ground tactical frequency will be:

CDF TAC 3 151.175
CDF TAC 1 151.145
CDF TAC 10 151.400

The air to ground frequency will be:

CDF A/G 151.2200

BLM FIRE 171.6250 rx 164.2500 tx
LASSEN FOREST 172.225rx /171.4750 tx
LASSEN PARK 170.075

SOA* 168.300
NIFC TAC 2 168.200
LNP TAC 2 163.100

NAT A/G 167.6000
NAT A/G 167.6000
NAT A/G 167.6000

NORCAL BLM NETS

Fire (T/G = 136.5) 171.6250 / 164.2500
Admin 172.8125 / 166.3125
CA SOA* 168.300
CA Air-Ground 167.6000
BLM Air-Ground 168.8750 (Alternate)

* SOA= Scene of Action (BLM Tactical)

<u>TONES</u>	<u>FREQUENCIES</u>	<u>NAME</u>
1	110.9	FOX
2	123.0	FORTYNINE
3	131.8	LIKELY
4	136.5	YELLOW
5	146.2	na
6	156.7	PAYNES
7	167.9	OBSERVATION
8	103.5	BLACKS

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT FREQUENCIES

RX	TX	TONE	USE
158.745	158.745	N/A	TM LOCAL
158.745	159.390	107.2	TM SLIDE
158.745	159.390	118.8	TM PEAVINE
158.745	159.390	136.5	TM VIRGINIA PEAK
158.745	159.390	127.3	TM GERLACH
158.880	158.880	N/A	TM Tac 1
158.940	158.940	N/A	TM Tac 2

5. Notification and Reports:

- A. Fires occurring on or threatening lands inside the boundaries of County will be reported immediately to County 9-1-1 Dispatch,
- B. Fires occurring on or threatening lands of federal ownership inside the boundaries of the BLM will be reported immediately to the closest federal dispatch center listed below.

Sierra Front Interagency Dispatch Center (SFIDC) (775) 883-5995
 Central Nevada Interagency Dispatch Center (CNIDC) (775) 623-1555
 Susanville Interagency Dispatch Center (SFIC) (530) 257-5575

- C. The initial fire report will include, if available, the following information:

- ❖ Location (Lat & Long or street address with cross street)
- ❖ Present size (in acres)
- ❖ Type of fuel
- ❖ Rate of spread
- ❖ Time discovered
- ❖ Name location and telephone number of reporting party.

- D. SFIDC is open year round. Summer hours are typically 7am to 8pm and extending to later hours during high fire activity. Winter hours are typically 7am to 6pm. The after-hours on call dispatch phone number is 775-721-0312 or 775-230-4782.

VII. ASSISTANCE BY HIRE

- 1. All resources provided by County or at its request for suppression activities on BLM jurisdiction fires during the “off season” will be considered assistance by hire. This period is defined as the period of time that the BLM does not have its initial attack resources available. This period is 10/15 through 5/15. During this time period County must contact the BLM duty Officer.

2. For any “off season” BLM fires to be considered for “Assistance by Hire” reimbursement a BLM Field Fire Report will be required by the County to be submitted to the BLM within five (5) working days
3. Responses to false alarms or resources canceled en route will not be billable.
4. Hand crews and Aircraft are considered assistance by hire.

XIII. RAVEN HELICOPTER PROGRAM

1. Through this Plan, and pursuant to the Agreement, County Sheriff’s Department Raven Helicopter Program may only be utilized on Department of Interior jurisdictional lands.
2. Aircraft and aircraft services provided by County Sheriff’s Department Raven Helicopter Program shall be furnished consistent with the operating standards prescribed in DOI Manual 351 DM 4.4 (Cooperator Aircraft Other Government Agency) (Attachment 1) and DOI AM Operational Procedures (OPM) Memorandum NO. 06 21 (Attachment 2) as well as Interagency Helicopter Operation Guide.
3. County Sheriff’s Department Raven Helicopter Program will annually provide a written request to the BLM Carson City District Office for approval and carding of aircraft which will be accomplished through Aviation Management Directorate (AMD). The request will include a listing of the aircraft and pilots that to be inspected.
4. Aviation Management Directorate (AMD) will annually issue a letter listing the approved County Sheriff’s Department Raven Helicopter Program personnel and aircraft that has meet standards. A copy of this letter will be carried aboard all approved aircraft and made available upon request. It will be the responsibility of the DOI using agency to ensure that only personnel and aircraft that have been approved by AMD are utilized.
5. Dispatching and flight following of County Sheriff’s Department Raven Helicopter will be in accordance with DOI Manual DM 351 and will be dispatch by the local agency dispatch center (County Sheriff). The local dispatch center will notify Sierra Front Interagency Dispatch Center (SFIDC) of the aircraft being dispatched. In the notification will be the aircraft tail number, location of incident, pilot and crew, hours of fuel, and radio frequency.
6. Reimbursement for the use of County Sheriff’s Department Raven Helicopter will be accomplished utilizing form AMD-23, Aircraft Use Report, and payment procedures prescribed by AMD in Attachment 3. All flight time recorded on the Hobbs meter will be documented on form AMD-23. Non-revenue flights will be noted “Not for payment purposes” in the remarks section. BLM will only pay for actual flight hours as reflected in the rates. BLM will not pay for stand-by or extended hours. County Sheriff’s Department Raven Helicopter Department flight personnel shall fill out the AMD-23. Once processed by County Finance Section, the AMD-23 will be forwarded

to the Carson City District Office for review and completion. The AMD-23 will then be submitted to the AMD Finance Office. Rates are posted in Section V part C of this AOP.

IX. FIRE TRESPASS:

Fire Trespass is defined as the occurrence of unauthorized wildland fire ignited by human activity for which there is evidence of negligence or intent. Federal law allows the Bureau of Land Management (BLM) to recover costs it incurred either in suppressing a negligently human-caused wildland fire or in rehabilitating public lands damaged as a result of that fire. National BLM policy requires that BLM pursue cost recovery in all fire trespass matters. The agency that has the land management jurisdiction/administration role (i.e., the agency that administers the lands where the fire ignited) is considered the “lead agency.” Other agencies, including the BLM, which provide fire protection or perform other fire-related services, are considered “cooperating agencies.”

1. The lead agency is responsible for determining the fire origin and cause of ignition and the suspected person who or entity that negligently or intentionally ignited the fire.
2. Where the cooperating agency is BLM, appropriate BLM law enforcement and/or fire investigation personnel will assist the lead agency in making those assessments.
3. The lead agency must invite federal law enforcement personnel or other appropriate fire investigation personnel to work jointly with the lead agency to determine the fire cause and origin and determine whether the fire was human- and negligently caused.
4. For all fire trespass matters, cooperating agencies will provide cost figures and cost documentation to the lead agency.
5. Costs include fire suppression, natural resource damages, emergency stabilization, and rehabilitation.
6. Cooperating agencies will provide an estimate of these costs to the lead agency within 60 days of the fire being declared out.

X. COST SHARE:

On multi-jurisdictional or multiple operational period incidents, which threaten or burn across direct protection boundaries, or fires that exceed the Mutual Aid period, or short duration incidents, which requires a significant commitment of suppression resources, the parties will jointly develop a written cost share agreement. The rationale for sharing costs will be documented in a formal agreement based upon jurisdictional responsibilities or other pertinent factors.

Incident complexity changes frequently and may affect the terms of the cost share agreement. Therefore, the final agreement should not be signed until all terms have been finalized, including cost share period and how costs will be shared. Each Agency Administrator and the Incident Commander(s) should receive a copy of the final agreement. Cost share agreements should identify the following:

1. Costs to be shared.
2. Costs to be borne by each agency (not shared).
3. Method by which costs will be shared.
4. Cost share period.

Cost share agreements must easily be understood and correspond to agency cost accounting/tracking methods in order to facilitate the billing process. Jurisdictional agencies may want to implement a method to track costs that occur outside of the cost share period, e.g., assign resources new incident order numbers and establish new agency-specific accounting codes.

A cost share agreement will be developed on the basis of one of the following four criteria:

1. Initial Attack Agreement.
 2. You Order, You Pay (YOYP).
 - A. A unified ordering point is required and agencies agree to who will order which resources.
 - B. On-incident support costs may be split by the percentage of agency requested resources.
 - C. Off-incident support costs are paid for by the ordering unit.
 3. Acres Burned.
 4. Cost Apportionment.
 5. After-action fiscal review will be conducted within 90 days of fire being declared out.
 6. Fire cost tracking and accountability (i.e. Air Tanker and Helicopter drop numbers and location) should be established and maintained early during initial attack.
- A. Cost Shared Items. The following is a list of items that are typically cost shared in multi-jurisdiction incidents. This list is not all-inclusive. Costs associated with, and incurred by, incident generated resource orders are typically shared

1. Aircraft Costs. Aircraft (fixed and rotor wing) and associated retardant costs.
2. Equipment Costs. Emergency equipment used to support the incident.
3. Incident Cache Costs. Cache costs may include refurbish, replacement, resupply, and labor costs.
4. Incident Rehabilitation Costs. Rehabilitation activities of assigned incident personnel to mitigate further damage to improvements and land occurring from direct suppression activity can be included in cost sharing, e.g., minor fence repair, dozer line, erosion control.
5. Initial Attack Resource Costs. Initial attack resource costs are included in determining the cost-share percentages and in deriving actual incident costs. In a cost-share incident, agreement provisions for initial attack assistance at no cost do not apply.
6. Off-Incident Support Sites. Mobilization, demobilization, rest and recuperation sites, etc., usually serve multiple incidents and are not ordered by a specific incident. The incident cost share agreement usually will not address cost sharing of these sites. Incident agencies may establish separate cost share agreements for these items.
7. On-Incident Support Costs. Costs incurred for services supplied within the incident, e.g., shower units, catering units, commissary units, cache supplies and materials.\
8. Personnel Costs. Costs of assigned incident personnel including the IMT, crews, casuals, etc.
9. Transportation Costs. Costs associated with movement of resources to and from an incident.

B. Non-Cost Shared Items. The following lists items that are typically not cost shared:

1. Accountable Property. Accountable and/or sensitive property, as defined by each agency, that is purchased by the agency and becomes property of that agency.
2. Administrative Overhead Costs. Costs of agency personnel, support, and services not directly assigned or ordered by an incident. These include normal operating expenses such as basic utility costs, buildings and facilities rent, administrative support, and personnel. These costs are usually agency-specific, unless addressed in master or cost share agreements.
3. Administrative Surcharge. A pre-established percentage applied by an agency to the settlement billing on the net amount owed per master agreement.
4. Claims Costs. The requesting Agency may reimburse the responding Agency for the cost of emergency apparatus or equipment loss or damage where the loss or damage is

directly attributable to the incident, and where the local agency, its employees and/or operational failures in the emergency apparatus or support equipment are not a contributing factor to such damage or loss. Loss or damage to local agency emergency apparatus or support equipment while enroute to or from an incident and repairs due to normal wear and tear or due to negligent or unlawful operation by the operator shall be the responsibility of the local agency providing the emergency apparatus or equipment.

5. Loss or damage to local agency emergency apparatus or support equipment occurring on an incident is to be reported to the incident finance section to ensure proper documentation and investigation.
 6. Move Up and Cover Costs. Includes additional costs over and above base salary of “backfilling” agency personnel to meet agency-specific staffing requirements.
 7. Post Incident Rehabilitation Costs. Costs incurred to rehabilitate burned lands, such as seeding, check dam construction, and archaeological mitigation.
 8. Waste, Fraud, and Abuse Costs. Costs resulting from waste, fraud, or abuse.
- C. Final Cost Determination: Costs can be determined by using incident generated data, which will include actual and estimated expenditures or may be finalized using agency financial records.
- D. Transfer of Responsibility Procedures: When IMTs are rotated, the departing team must brief their counterparts on all cost sharing agreements and documentation to date. If there is a change in the Agency Administrators or representatives, they must have clear understanding of all the decisions and agreements used to develop the final cost-share percentages and conditions of the final agreement.

For Cost Share Example see EXHIBIT”C”.

An after-action fiscal review will be conducted within 90 days of the fire being declared out. Fire cost tracking and accountability (i.e., air tanker and helicopter drop numbers and location) should be established and maintained early during initial attack.

XI. LAND MANAGEMENT CONSIDERATIONS:

1. County will abide by and implement the BLM’s land management fire suppression guidelines and restrictions for suppression action taken in special management areas, as determined in the BLM fire management Planning process.
2. The BLM will provide County federal land management fire suppression guidelines, and provide updated information in a timely manner to the County as the guidelines change.

3. The BLM will provide resource advisors as needed to fires on federal jurisdiction to ensure appropriate suppression guidelines are followed. County will abide by and implement these guidelines during any suppression actions.

XII. FIRE PREVENTION ACTIVITIES

A. General Cooperative Activities:

All protection units will, to the extent possible, provide fire prevention programs, inspections, and enforcement as necessary to adequately address fire issues in their Direct Protection Areas. In addition, units are encouraged to undertake joint prevention activities in areas of mutual interest whenever practical.

B. Information and Education:

1. Joint Press Releases:

Protection units should develop joint press releases on cooperative fire protection issues to ensure that the interests of all affected agencies are adequately addressed.

2. Smokey Bear Program:

Protecting units should cooperate in the coordinated delivery of Smokey Bear program in direct protection areas.

3. Local Education Program:

The use of interagency teams to conduct local educational programs is encouraged to facilitate improved public knowledge of the mission and responsibilities of all the cooperating agencies.

4. Fire Prevention Signs:

Coordination and placement of fire prevention signs should be used in order to prevent duplication of effort or sending mixed messages. This is especially important for fire danger rating signs.

XIII. GENERAL PROVISIONS:

1. Local Fire Team

Participation of the County fire resources or contracted fire resources is encouraged on area and national IMT's and as single resources.

2. Updating of Plan:

All units will meet at least annually prior to April 1, to review this entire Plan and update it as necessary.

3. Interagency Training:

Interagency training activities can be mutually beneficial and units are encouraged to:

- ❖ Participate in shared local level training at each other's facilities on an on-going basis.
- ❖ Allocate available slots in appropriate formalized training sessions for personnel of the other agencies.

XIV. MUTUAL UNDERSTANDING:

1. Either agency may, upon its own initiative and/or after prompt, proper notification, take immediate action to attack a wildland fire within Washoe County or BLM jurisdictional lands. None of the agencies to this agreement shall perform any fire suppression action which is contrary to the limitations found within this agreement, and any reimbursement shall be pursuant to this agreement.

2. Payment of Structure Protection:

Structure protection forces are defined as resources ordered by the Incident Commander specifically for the purpose of directly protecting structures and/or suppressing structure fires. Typically these resources are certified, trained, and equipped to suppress structure fires. When structure protection resources are no longer needed on an incident they will be a priority for release.

For wildfires within each respective agencies DPA, the financial responsibility for the protection and suppression of structures remains with the Agency who has statutory responsibility for structure suppression and protection.

For incidents involving both agencies' DPA's the cost share agreement should identify financial obligation within its own jurisdiction.

3. When a fire that is burning solely on one jurisdictional agency's land and is deemed to be threatening another jurisdictional agency's lands, the agencies to this Agreement may elect to absorb the cost of their resources used to protect their jurisdictional lands. The determination of when the fire becomes a threat will be made by the jurisdictional agency's chief officer on scene of that incident and the justification of the determination will be documented in the cost share agreement.
4. Incident Command System: The agencies to this Agreement will operate under the concepts of the National Interagency Incident Management System (NIIMS) and its Incident Command System (ICS), as appropriate for providing qualified resources and for management of incidents encompassed under the terms of this Agreement. During initial attack, all agencies will accept each other's training and qualifications, and equipment standards. Once jurisdiction is clearly established, the standards of the agency with jurisdiction will be applied.
5. The first qualified agency fire officer on-scene shall assume command responsibility, relinquishing responsibility to a qualified jurisdictional Incident Commander upon their arrival.

6. All agencies agree to take no suppression or support action which would constitute a reimbursable billing action per this agreement (except @ VII, Section 1), unless authorized by a Chief Officer of the jurisdictional agency. If it is determined that the fire is confined to the sole jurisdiction of either party, the jurisdictional agency will designate an Incident Commander.
7. Responses to BLM fires by Washoe County resources will be documented on the BLM Field Fire Report form, and submitted to the BLM within five (5) working days from containment of the fire. The BLM shall provide Field Fire Report Forms to Washoe County.
8. The BLM is not responsible for fighting structure fires, but may assist in providing structure protection, as trained and capable, when wildland fires threaten to engulf structures. Washoe County is responsible for structure protection and fire suppression and related costs.
9. Each agency will provide a yearly update of Fire Officers, station locations, resources, radio call-numbers/frequencies, and authorize frequency use in the Annual Operating Plan.
10. Prior to April 1 of each year, the BLM with Washoe County designees shall review the Annual Operating Plan as an addendum to this agreement.

XV. STAFFING PLAN and CONTACT LIST

Staffing Plan for Carson City BLM

Station	Chief Officer	Engine	Equipment
Doyle	3903 or 3904	CCD E-3324, PNF E-15	PNF Dozer 1
Stead	3903 or 3904	CCD E-3323	
Palomino Valley	3903 or 3904	CCD E-3333, E-3334, E-3335	
Fernley	3901 or 3902	CCD E-3636	
Carson City	3901 or 3902	CCD E-3362, E-3361	
Fish Springs	3901 or 3902	CCD E-3363, E-3665	

Carson City Bureau of Land Management Contact List

BLM DUTY OFFICER PHONE (775) 885-6199

Name	Title	Call Sign	Office	Mobile
Shane McDonald	Chief	CH 3901	(775) 885-6103	(775) 309-7448
Jonathan Palma	Deputy Chief	CH 3902	(775) 885-6104	(775) 309-7781
Adrian Grayshield	Deputy Chief	CH 3903	(775) 887-3521	(775) 720-7443

Shane Charley	Division Chief	DV 3901	(775) 885-6182	(775) 720-3411
Tim Roide	Division Chief	DV 3902	(775) 885-6185	(775) 230-1004
Billy Britt	Battalion Chief	BC 3901	(775) 885-6006	(775) 721-7107
Asad Rahman	Battalion Chief	BC 3902	(775) 885-6195	(775) 309-7486
Dan Gustafson	Battalion Chief	BC 3903	(530) 827-2220	(775) 291-0437
Nate Rasner	Battalion Chief	BC 3904	(775) 475-0350	(775) 721-4699
Kat Gonzales	Battalion Chief	BC 3905	(775) 883-5995	(775) 721-2120
Dennis Terry	Battalion Chief	BC 3906	(775) 885-6197	(775) 781-5411
Keith Barker	Battalion Chief	BC 3907	(775) 885-6120	(775) 315-6104
Ryan Elliott	Battalion Chief	BC 3908	(775) 885-6167	(775) 315-6108
Kevin Kranz	Battalion Chief	BC 3909	(775) 885-6083	(775) 720-8665
Kevin Kelly	Superintendent	Supt 30	(775) 392-3041	(775) 230-1003
Justin Cutler	Captain	Capt 30	(775) 392-3041	(775) 315-6113

Facilities:

Sierra Front Interagency Dispatch Center(775) 883-5995
Doyle Station (530) 872-2220
Stead Air Attack Base (775) 972-9201
Stead Station (775) 972-4129
Palomino Valley Station (775) 475-0350
Fernley Station (775) 575-3310
Carson City Station (775) 885-6000
Fish Springs (Gardnerville) Station (775) 782-4054

Staffing Plan for Winnemucca District BLM

Station	Chief Officer	Engine	Equipment
21 - Winnemucca	BC 21	E-2410, E-2311, E-2312, E-2413, E-2414, E-2415, E-2616	WT-2911 DZ-2817 DZ-2818 DZ-2819
22 - Mc Dermitt	BC 22	E-2321, E-2422	WT-2923
23 - Lovelock	BC 23	E-2431, E-2432	
24 - Paradise Valley	BC 22	E-2441	
25 - Gerlach	BC 21	Rotation (1 Engine/week)	

Contact List for Winnemucca District BLM

Name/Call Sign/Title	Area Code	Office	Cell Phone	Home
Winnemucca BLM / USFS Santa Rosa Duty Officer - 24 hour	775	625-3055	625-3055	
Mike Feticc – CH 21 Fire Management Officer	775	623-1705	304-2598	623-6257
Donovan Walker – DV 21 Assistant Fire Management Officer	775	623-1526	304-1001	635-2896
Nancy Ellsworth – DV 2700 CNIDC Center Manager	775	623-1750	304-1037	623-2175
Josh Henry – BC 21 Fire Operations Supervisor-Winnemucca	775	623-1767	304-1007	
Eric Nolan – BC 22 Fire Operations Supervisor-Lovelock	775	273-1793	304-2937	
Jason Cain – BC 23 Fire Operations Supervisor- McDermitt	775	532-8713	304-2294	
Lisa Lewis Fire Program Analyst	775	623-1587	304-1026	623-2121
Mary Loan Zone Unit Aviation Manager	775	623-2397	304-1021	

Winnemucca District BLM Facilities:

Central Nevada Interagency Dispatch Center	(775) 623-1555
Winnemucca BLM Air Attack Base	(775) 623-2397
Station # 21 – Winnemucca	(775) 623-1500
Station # 22 – McDermitt	(775) 532-8711
Station # 23 – Lovelock	(775) 273-3638
Station # 24 – Paradise Valley	(775) 578-3532
Station # 25 – Gerlach	(775) 557-2503

Anticipated Full Staff Deployment Period: **mid-May thru mid-October**

**NORTHERN CALIFORNIA DISTRICT
Fire Directory**

UNIT: Northern California District (NOD) ADDRESS: Susanville Interagency Fire Center (SIFC) 2950 Riverside Drive Susanville, CA 96130 FACSIMILE NUMBER Commercial: 530-257-7149 530-252-6486	FIRE TELEPHONE NUMBERS Commercial: 530-257-5575 NIGHT OR 24 HOUR TELEPHONE NUMBERS Commercial: 530-257-5575 ELECTRONIC ADDRESS ilastname@blm.gov
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NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE
ZACK, Gary BLM Center Manager	Susanville CA	530	257-5575	530-249-5120
WILSON, Sadie Assistant Center Manager	"	"	257-5575	
ROSETTE, Tanner Dispatcher	"	"	257-5575	
HERZOG, Walter District Fire Mgt. Officer	Redding CA	"	224-2151	310-3209
LUCAS, Scott District AFMO	Susanville CA	"	252-5366	250-7227
MERRILL, Ed Area FMO (Eagle Lake)	"	"	252-5301	310-3205
CANNON, Tim Fire Ops Supv. (Eagle Lake)	"	"	257-0456	310-3215
Zone FMO (Alturas/Surprise)	Alturas CA	"	233-7929	640-2224
VACANT Zone PFS (Alturas/Surprise)	Cedarville CA	"	279-2726	
COMPTON, Shawn Fire Ops. Supv.(Alturas)	Alturas CA	"	233-7933	640-0420
VACANT Fire Ops Supv. (Surprise)	Cedarville CA	"	279-2721	640-3338
HAUG, Nancy District Manager	Redding CA	"	227-3846	227-3846
WILSON, Dereck Associate District Manager	"	"	224-2177	204-7855

Washoe County Contact List:

Charles A. Moore	Fire Chief	775-328-6123 cell 775-313-8903
Tim Leighton	Deputy Fire Chief	775-328-6125 cell 775-315-6649
John Slaughter	County Manager	775-328-3607 cell 775-303-6503

Raven Helicopter Program

Washoe Dispatch	775-785-4253
Program Coordinator Sgt. Jereme Wormington	775-328-2196

XVI. BILLING PROCEDURES:

1. Federal Agency: BLM will submit bills to the County whenever the County is the jurisdictional agency and billing is appropriate.
2. Because of agreements and mixed ownership in the County, the County will submit a letter within 10 days after fire is declared out advising the BLM on jurisdictional lands involved.

Incident Billing Documentation: Federal, state and local cooperators should receive an OF-288, Emergency Firefighter Time Report for each resource assigned to the incident. Resources are to ensure that OF-288s are complete and accurate prior to demobilization from the incident. Incident agencies are not to submit OF-288s to the agency payment center on behalf of the federal (excluding Forest Service AD employees), state or local cooperators. (Note: On smaller local incidents, an SF-261, Crew Time Report, signed by an incident supervisor will suffice in place of an OF-288.)

OF-286, Emergency Equipment Use Invoice, should NOT be completed by the incident agency for federal, state and local cooperator vehicles (including rental vehicles). Cooperators will bill the protecting agency for vehicle use based on work time recorded on the OF-288 using the guidelines below.

Non-Billable Items

The following items are NOT considered billable by the Agencies:

1. Agency overhead personnel performing agency specific duties and not assigned to the incident
2. Non-expendable accountable property
3. Interest and indemnities payments
4. Agency specific Burned Area Emergency Rehabilitation (BAER) beyond suppression damage rehab
5. False Alarms with the exception of aircraft and hand crews

Billable and Shareable

Indirect Costs Not On Resource Orders:

There are associated costs that both State and Federal Agencies incur in providing resources to an incident. Per the Cooperative Fire Protection Agreement, Clause 29, Assistance by Hire; personnel, equipment, supplies or services provided by a supporting agency and essential to filling the resource order, which are necessary and reasonable, shall be considered as reimbursable as Assistance by Hire. While, on the surface, they are not ordered “by and for the incident,” they are necessary to mobilize ordered resources or acquire services for the incident and are valid charges (i.e. mobilization of crews, equipment contractors etc.). These associated costs that are a result of the incident are considered to be an added cost to the agency. These activities may not be “documented” on a resource order and will be billed using agency specific financial system reports. Examples include, but are not limited, to:

- **Dispatchers**
- **Airbase Costs:** includes salaries, travel expenses, retardant and supplies associated with the airbase in support of the incident.
- **Warehouse/Cache:** includes local and regional cache personnel and associated transportation costs when performing activities in support of the incident.
- **Mobilization Centers:** includes personnel performing activities within a mob center in support of the incident. These mobilization centers are established by agencies to support the incident.
- **Transportation Costs:** includes personnel performing activities in support of the incident or mobilization centers. This may also include salaries, mileage and lodging/per diem.
- **Temporary Incident Payment Center Activity:** includes personnel performing activities in support of the incident, which may include salaries, travel expenses, supplies and temporary facility rental.
- **Agency Support Cost Covered Under Specific Labor Agreements:** includes cost of lodging/per diem and related mileage to and from the incident.
- **Backfill:** backfill coverage for shift firefighters assigned to fire stations will be billable to the incident. The overtime for the backfill will be billed to the incident and the regular time for the person on the incident will not be billed.
- **Invoice Preparation:** includes charges by agency staff for the preparation of incident billing documents/packages.
- **Correction Officers:** all time for State correction officers will be fully reimbursable. Base pay and overtime is reimbursable if there is no back fill. If the Department of Corrections back fills then only overtime for the correctional officer and backfill is reimbursable.

Federal Agency: BLM will submit bills to the District whenever the District is the protecting agency and billing is appropriate. If either party provides a billable service on an incident (either assistance by hire or cost share) on which the cooperator is a party to the Nevada WFPP, billings will be submitted to Nevada Division of Forestry for payment.

Truckee Meadows Fire Protection District Billings:

BLM/BIA Jurisdictional Fires: All billings for both in-state and out-of-state BLM/BIA jurisdictional fires will be billed to the BLM.

NV FS Jurisdictional Fires: Refer to local Cooperative Fire Protection Act (CFPA) agreement with the Humboldt-Toiyabe NF for billing instructions. If no CFPA is in place with the Humboldt-Toiyabe NF, submit billings to the BLM.

FS Jurisdictional Fires (Out of State): All billings for out-of-state FS jurisdictional fires will be billed to the Humboldt-Toiyabe NF, 1200 Franklin Way, Sparks, NV 89431.

U.S. Fish and Wildlife (FWS) Fires: Refer to local Cooperative Fire Protection Act (CFPA) agreement for billing instructions. If no CFPA is in place with FWS, submit billings to:

USDI, Fish and Wildlife Service
ATTN: Incident Business Lead
3833 South Development Avenue
Boise, ID 83705

National Park Service (NPS) Fires: Refer to local Cooperative Fire Protection Act (CFPA) agreement for billing instructions. If no CFPA is in place with NPS, submit billings to:

USDI, National Park Service
ATTN: Incident Business Lead
3833 South Development Avenue
Boise, ID 83705

State Fires (Out of State): Submit all billings for state fires outside the state of Nevada to the Humboldt-Toiyabe NF, 1200 Franklin Way, Sparks, NV 89431.

State Fires (In State): Submit all billings for Nevada State fires to:

Nevada Division of Forestry
2478 Fairview Drive
Carson City, NV 89701

3. **County Billings:** When the County is the supporting agency the County will bill BLM when billing is appropriate.
4. **Billing Estimates/Timeframes:** On fires where costs are incurred pursuant to the terms of this Plan, the Billing Agency shall submit a bill or estimate for reimbursement as soon as possible, but no later than 180 days after the fire is declared out. If the total cost is not known at the time of initial billing, a partial bill or estimated bill, so identified, may be submitted.

5. Billing deadlines set forth herein are intended to encourage prompt billing. Failure to meet these timeframes shall not be construed as a release or waiver of claims for reimbursement against the other party.
6. Should additional costs be identified after a "final" billing has been issued, a supplemental bill may be issued if agreeable to applicable parties.
7. Billing Content: A separate bill will be submitted for each fire. Bills will be identified by fire name, location, jurisdictional unit, and appropriate order number, and will be supported by adequate documentation and broken down by categories (direct, support, air, and retardant). Billings for fire suppression assistance will not include administrative overhead or other costs not supported by a resource order. Documentation in support of the billing will include:

- ❖ Narrative cover letter.
- ❖ Cooperator name, address, phone number, and agency financial contact.
- ❖ Agreement number.
- ❖ Incident name and number.
- ❖ Dates of the incident covered by the billing.
- ❖ Location and jurisdictional unit.
- ❖ Appropriate incident number.
- ❖ Summary cost data for the amount being billed. Use incident cost information or standard generated costs reports generated by the Agency to support the billing whenever possible.
- ❖ Copies of Resource Orders and other supporting documentation.
- ❖ Copies of applicable Cost Share Agreements.

Note: Supporting documentation must be taped on 8 ½" x 11" sheets of paper. Photo copies will be accepted.

8. Billing Addresses:

All bills for services provided to the County will be mailed to the following address for payment:

Washoe County
John Slaughter
Office of The County Manager
P.O. Box 11130
Reno NV. 89520-0027

All bills for services provided to the Bureau of Land Management will be mailed to the following address for payment:

United States Department of the Interior
Bureau of Land Management

Fire & Aviation
Carson City Field Office
5665 Morgan Mill Road
Carson City, NV 89701
Attention: Fire Management Officer

XVII. PROTECTION ORGANIZATION & RATES

1. Billable protection rates will conform to the rate schedule.
2. Portal to Portal pay provisions will be acceptable when the County personnel have been designated entitlement to “portal to portal pay” by home agency per the rate schedule.
3. Equipment is not included in portal to portal pay provisions; however daily rate will be reimbursed at the rate indicated in the rate schedule. Operating supplies for rental vehicles is reimbursable and can be billed to the incident agency. Documentation in the form of receipts must be provided for reimbursement
4. When an incident does not provide subsistence for assistance-by-hire personnel then per diem at the federally established regional or CONUS rate shall apply. Documentation in the form of receipts must be provided for reimbursement of hotels.
5. Daily Rate: Includes maintenance and repairs of vehicles (except damage that occurred on the incident).

Mileage Rate: Includes reimbursement for fuel and oil. Agencies will not bill each other for general repairs that are considered normal wear & tear or for fuel & oil.

Hourly Rate: Equipment with an hourly rate shall be billed for actual use only. Actual use will not exceeded 16 hours per day, unless approved by the Incident Commander.

A. WASHOE COUNTY RATE SCHEDULE

EQUIPMENT AND PERSONNEL

Rates are based on actual cost to Washoe County. Equipment and personnel responding to an incident on an equipment resource order (“E” number) will be billed for hours worked as indicated on the Crew Time Report/Shift Ticket, including travel time.

Personnel dispatched as overhead (“O” number) will be billed based on the designation by Washoe County (i.e., portal to portal or 40-hour work week).

For Rate Schedule see EXHIBIT “B”

B. BLM RATE SCHEDULE

Rates listed are based on actual cost to government rates as of the 01/12 Work Plan. The list of positions and rates are not all-inclusive. Billed rates will be at the actual cost to the government and may be different than the rate quoted in this document.

For Rate Schedule see EXHIBIT "A"

IN WITNESS WHEREOF, the parties have executed this Annual Operating Plan as of May _____, 2015

Concurrence:

BUREAU OF LAND MANAGEMENT

Date _____
RALPH THOMAS
District Manager
Carson City District Office
Bureau of Land Management

Date _____
GENE SEIDLITZ
District Manager
Winnemucca District Office
Bureau of Land Management

Date _____
NANCY HAUG
District Manager
NorCal District Office
Bureau of Land Management

Date _____
SHANE MCDONALD
Fire Management Officer
Carson City District Office
Bureau of Land Management

MIKE FETTIC
Fire Management Officer
Winnemucca District Office
Bureau of Land Management

Date _____

WALTER HERZOG
Regional District Fire Management Officer
NorCal District
Bureau of Land Management

Date _____

DAVID APPOLD
Chief of Contracting
Nevada State Office
Bureau of Land Management

Date _____

LEONA PARKER
Grants and Agreement Specialist
NorCal District
Bureau of Land Management

Date _____

WASHOE COUNTY

MARSHA BERKBIGLER,
Chair
Washoe County Board of Commissioners

Date _____

Attest to:

County Clerk

Date _____

EXHIBIT "A"

BLM RATE SCHEDULE

Rates based on actual cost to government personnel rates for fiscal year 2014 for the Carson City District Office. Billed rate will be at the actual cost and may be different than the rate quoted in this document.

Labor Cost Ranges

Ground resources:

Firefighters	GS-3 thru GS-5	\$20.96 - \$27.11*
Engine Operators	GS-5 thru GS-6	\$27.11 - \$34.65*
Engine Captains	GS-7	\$35.88*
Battalion Chiefs	GS-8 thru GS-9	\$42.72 - \$47.10*
Fire Staff IC 3's	GS-11 thru GS-12	\$49.70 - \$59.57*

Aviation resources:

Ramp Managers	GS-5	\$27.11*
Tanker Base Managers	GS-7 thru GS-9	\$35.88 - \$47.10*
Air Attack Manager	GS-9	\$47.10*

* (Overtime Rates are paid at Time and One Half)

Ground Resource Vehicle Costs

Type 3 Engine Model 14	Hourly Rate	\$162.73/hour
Type 3 Wildland	Hourly Rate	\$144.70/hour
Type 4 Engine (Unimog)	Hourly Rate	\$150.34/hour
Tatra Type 4	Hourly Rate	\$285.28/hour
Type 6 Engine Enhanced light	Hourly Rate	\$78.50/hour
Type 6 Light	Hourly Rate	\$81.29/hour
Water Tender	Hourly Rate	\$101.93/hour
D-6 / D-7 Dozer	Hourly Rate	\$77.67/hour
Dozer Transport	Hourly Rate	\$57.68/hour
Dozer Trailer	Mileage Rate	\$0.59/mile
Command Vehicles	Mileage Rate	\$0.71 /mile
IHC Crew Carriers	Mileage Rate	\$4.20 /mile
Superintendent Truck	Mileage Rate	\$1.81/mile
Utility Vehicles	Mileage Rate	\$0.77 /mile
1 Ton Warehouse Stakeside	Mileage Rate	\$1.25 /mile
2 ½ Ton Warehouse Stakeside	Mileage Rate	\$1.65 /mile

Aircraft Costs

All aviation resources will be considered assistance by hire as outlined in the Annual Operating Plan Section Billing will include availability, flight costs, landing fees, retardant, AMD charges, aircraft support equipment charges, and per diem expenses when aircraft are held overnight.

Rates based on actual cost to government for the Carson City District Office. Billed rates will be at the actual cost and may be different than the rate quoted in this document.

Aircraft Costs - Helicopters:

Type I Helicopter: \$7500.00 and up per flight hour.

Type II Helicopter: \$1750.00 to \$3500.00 per hour depending on model.

Type III Helicopter: \$750.00 to \$2500.00 per hour depending on model.

Service Miles for support vehicles: \$3.00 a mile.

Cost per gallon will go down after 100,000 gal., 200,000 gal. 300,000 gallons back up.

Aircraft Costs - Retardant:

Average retardant is \$3.50/gallon

SEAT: 800 gallon load of retardant X \$3.50 = \$2,800.00

P2V: 2,400 gallon load of retardant X \$3.50/gallon = \$8,400.00

P3: 3,000 gallon load of retardant X \$3.50/gallon = \$10,500.00

Aircraft Costs - Air Tankers and SEATS:

AT-802 SEAT: \$2650.00 to \$3500.00 per hour depending on CWN contract.

P2V: \$4,500.00 to \$9,500.00 per flight hour.

BAE-146: \$10,000.00 to \$11,000.00 per flight hour.

S2: \$3,000.00 to \$3,500 per flight hour.

Aircraft Costs - Aerial Supervision:

Air Attack: \$750.00 to \$1500.00 per flight hour.

ASM: \$750.00 to \$1500.00 per flight hour

Note: Costs are estimates and will vary depending on contractor make and model.

EXHIBIT "B"

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT RATE SCHEDULE

2015 BILLING RATES

The following reimbursement rates apply to responses under the terms and conditions of the current Cooperative Agreement and will be billed at the actual cost which may be different than the rate quoted in this document.

APPARATUS RATES

Equipment responding to an incident on an equipment resource order ("E" number) will be billed for hours worked as indicated on the Crew Time Report/Shift Ticket and will include travel time. Equipment is not included in portal to portal pay provisions; however usage will be reimbursed at the rate indicated in the rate schedule.

- Structure Engine - Type I \$187.33/hr
- Brush Engine - Type III \$151.43/hr
- Water Tender \$117.23/hr
- Patrol Truck – Type VI \$93.86/hr
- Heavy Rescue \$175.00/hr
- Rescue \$75.00/hr
- Air Truck \$142.00/hr
- Fuel Truck \$75.00/hr
- Water Rescue Unit w/Boats \$75.00/hr
- Hazmat Unit \$212.50/hr
- Heavy Mechanic Truck \$118.00/hr

SUPPORT VEHICLE AND EQUIPMENT RATES

Medical Equipment: Reimbursement will be made for expendable medical supplies such as drugs, IV fluids, cardio electrodes, etc. A pre-incident and post-incident inventory, approved by the Incident Commander, will be required for reimbursement request submitted with the billing package. If a pre and post-incident inventory cannot be obtained, an invoice of supplies consumed signed by the Incident Commander will suffice.

- ALS, Durable Medical Equip. Kit \$250.00/day

County or Fire District Owned Vehicles:

- Command Vehicle \$96.00/day plus 57.5 cents per mile
- SUV/Pickup (1/2 ton and below \$86.00/day plus 57.5 cents per mile
- Pickup (3/4 ton and above \$96.00/day plus 57.5 cents per mile
- Polaris UTV \$150.00/day (must be ordered via resource order)

- Privately Owned Vehicle 57.5 cents per mile
- Masticator \$65.00/hr
- Ambulance \$112.33/hr

PERSONNEL RATES

Rates shown are for regular, overtime and callback overtime and will be billed portal to portal for the person assigned to the incident. Backfill (for 56 hour personnel only) personnel and their invoices amounts will be shown on the same invoice as incident personnel. Backfill dates will be noted. All personnel are charged consistent with the District’s current labor agreements and/or resolutions as approved by the Board.

40 Hour Rate	Regular	OT	CB OT
Chief	95.84		
Deputy Fire Chief	96.79	99.04	138.57
Fire Marshal	74.46	82.36	105.09
Battalion Chief	85.84	87.30	122.15
Fire Prevention Specialist	52.50	56.53	72.14
Logistics Captain	66.96	67.05	93.82
Fire Mechanic	44.05	50.74	64.74
Training Captain	68.78	69.00	96.55
56 Hour Rate	Regular	OT	CB OT
Battalion Chief	61.32	62.36	87.26
Training Captain	44.95	44.81	62.70
Captain	44.95	44.81	62.70
Operator	40.39	39.92	55.86
Paramedic	38.28	37.66	52.70
Firefighter	34.77	33.90	47.44

COUNTY FIRE SUPPRESSION RAVEN HELICOPTER

Flight Hours: \$1754.47

Fuel Truck: \$1.00 per mile from Stead Air Base

Fuel Truck Driver: \$37.00 per hour, Holiday - \$55.00 per hour

Helicopter Manager: \$37.00 per base hour, Holiday - \$55.00 per hour

SUPPLEMENTAL FIRE SUPPRESSION AND COST SHARE AGREEMENT

INSTRUCTIONS – SUPPLEMENTAL FIRE SUPPRESSION AND COST SHARE AGREEMENT

Numbered instructions correspond to form items that require further explanation. Supplemental agreements will be numbered consecutively following the original (#1) for each fire. Supplements may be added at any time. Where insufficient room is available for necessary information, additional sheets or addendums may be added. Small revisions to this agreement may be completed on a single page, describing the change to the original agreement, and obtaining new signatures from those involved.

A Master Cooperative Wildland Fire Management Agreement exists between all major wildland fire protection agencies in Nevada. This agreement authorizes general mutual aid, including reciprocal and cooperative fire protection services elaborated upon in local annual operating plans. Other cooperative agreements exist between fire management agencies that authorize fire management services between Agencies at the sub-geographic level. The objective of the Supplemental Fire Suppression and Cost Share Agreement is to establish and document the cost sharing and basic organizational structure in response to specific fires.

Supplemental Fire Suppression and Cost Share Agreements will be negotiated between agencies involved in specific on-the-ground fire suppression activities. These agreements are mandatory when more than one jurisdictional responsibility for fire protection is affected by the placement of the fire. The agreement will not affix liability for fire cost payment by either Agency based upon responsibility for the fire origin. The designated representatives of each Agency with forces on the fire are responsible for completing and signing the agreement.

1. List the fire name agreed upon by Agencies involved.
2. Give the origin or best estimate of origin location by legal description.
3. Estimate the size at the time of the Supplemental Agreement.
4. List the Agencies involved in fire suppression operations, and respective agency fire numbers.
5. List the date and time that the agreement is in effect. That time could be prior to or following the time that negotiations are made for the agreement.
6. Check the appropriate command structure for the fire. Definitions:

UNIFIED COMMAND – A method for all Agencies with jurisdictional responsibility to contribute to determining the overall objectives for the incident; interagency ICS team structure.

SINGLE COMMAND STRUCTURE – One Agency manages the incident with liaison and concurrence of objectives from other involved Agencies.

List the appropriate personnel filling ICS positions on the fire.

7. List any special conditions or resource objectives, i.e., dozer restrictions, mechanized restrictions, bald eagle nest, high value plantation. Operational responsibility for the fire will be defined in this section (if appropriate). Respond to this item only if Agency forces have specific segments of the fire. This information will not determine cost responsibility, unless specified in Item 11. Examples are: Divisions A and B; all structural protection areas; specific campground.

8. List the Agency responsible for structural protection, and any pertinent control information or contacts.
9. List operation conditions or directions pertaining specifically to: air operations, base camp and food service, and fire investigation. Costs pertaining to these decisions shall be documented in Item 10.
10. Fire suppression costs shall be determined from the information supplied in this item. There are several ways to determine the best cost share mix. A, B, and C are typically used on smaller, less complex incidents on lands with similar values and uses; D and E on larger, more complex incidents, such as those with both wildland urban interface and wildlands:
 - A. Each Agency pays for its own resources – fire suppression efforts are primarily on jurisdictional responsibility lands.
 - B. Each Agency pays for its own resources – services rendered approximate the percentage of jurisdictional responsibility, but not necessarily performed on those lands.
 - C. Cost share by percentage of ownership or Agency jurisdictional responsibility.
 - D. Cost is apportioned by geographic division. Examples of geographic divisions are: Divisions A and B (using a map as an attachment); privately owned property with structures; or specific locations such as campgrounds.
 - E. Reconciliation of daily estimates (for larger, multi-day incidents). This method relies upon daily agreed to cost estimates, using Incident Action Plans or other means to determine multi-Agency contributions. Reimbursements can be made upon estimates instead of actual bill receipts.

The following are not reimbursable:

- Responsibility for tort claims or compensation for injury costs.
- Non suppression rehabilitation costs are the responsibility of the jurisdictional Agency.
- Non-expendable property purchases will be the responsibility of the Agency making the purchase. Support costs (i.e. office dispatchers, warehouse workers, etc.), unless they are charging to an emergency code assigned to the incident.

The cost centers that should be considered in this agreement:

- Fireline Resources: Dozers, engines, fallers, transports, water tenders, hand crews, line overhead.
- Fire Camp Operations and Support: Overhead, buses, camp crews, communications, food, refrigerator units, showers, toilets, water trucks, cache supplies, rescue/med, camp facility.
- Air Support: Helicopters, (with support) air tankers.
- Cost apportionment by period (i.e. state mobilization or conflagration, Fire Management Assistance Grant declaration, additional jurisdictional involvement).

12. List any specific conditions relative to this agreement, such as: dispatch procedures, one Agency representing another, notifications, incident information, coordinated intelligence, etc.
13. Signatures of authorized personnel. List any attachments to the agreement. Give the date of the last revision or former Supplemental Agreement for the same fire.

The purpose of this agreement is to provide for a coordinated cooperative fire suppression operation on this fire and to describe the cost divisions. This agreement is a supplement to the Master Cooperative Wildland Fire Management Agreement or Local Agreement between the Agencies listed. # _____

1. Fire Name: _____ Origin Date _____ Time _____
2. Origin: Township _____ Range _____ Section _____
3. Estimated Size _____ Acres at the time of this agreement.
4. Agency _____ Fire # _____ Accounting Code _____
 Agency _____ Fire # _____ Accounting Code _____
5. This agreement becomes effective on: _____

 _____ at _____ and remains in effect until amended or terminated.

6. Overall direction of this incident will be by () Unified Command, or by () Single Command structure. Identify below personnel filling the following positions:

Position	Name(s)	Agency
Incident Commander	_____	_____
Agency Administrator	_____	_____
Representative	_____	_____
Liaison	_____	_____
Finance	_____	_____
Operations	_____	_____

7. Suppression action will be subject to the following special conditions and land management considerations:

8. Geographic responsibility (if appropriate) by Agency is defined as follows:
 Agency _____ Geographic Responsibility _____
 Agency _____ Geographic Responsibility _____
 Agency _____ Geographic Responsibility _____
 Agency _____ Geographic Responsibility _____

9. The Agency responsible for structural protection will be: _____

10. Special operational conditions agreed to (include as appropriate Air operations, base camp, food service, fire investigation, security, etc.) List cost share information in Item #11:

11. Fire Suppression COSTS will be divided between Agencies as described:

Cost Centers:	Agency:	Agency:	Agency:

12. Other conditions relative to this agreement (Notifications, incident information, etc):

13. _____
 Agency Agency Agency Agency

 Signature Signature Signature Signature

 Title/Date Title/Date Title/Date Title/Date

List of Attachments (if any): _____ / _____ / _____